

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**February 8, 2018**  
**LCS Library – 5:30 PM**

**Call to Order by Gary Nicholson, Board of Education President, at 5:30 PM**  
**Pledge of Allegiance**

**MEMBERS PRESENT:**

**Gary Nicholson, President**  
**Kathy Dyer**  
**Ray McIntosh**  
**Sherri Wilson, District Clerk**

**Terry Countryman**  
**Scott Rickett**

**MEMBERS EXCUSED:**

**Deanna Lothrop, Vice President**  
**Lynn Reichert**

**ADMINISTRATORS PRESENT:**

**Cammy Morrison, Superintendent**  
**Patricia Gibbons, Dir. of Pupil Services**  
**Sandra Rooney, Business Official**

**ADMINISTRATORS EXCUSED:**

**Barry Davis, Principal**

**OTHERS PRESENT:** Lindsay Turnbull, Deborah Wilkinson

**PRESENTATIONS:**

- NYSSMA 82<sup>nd</sup> Annual Conference: Mrs. Jennifer Haynes, Vocal Music Teacher - Postponed, to be rescheduled for March 7, 2018

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Scott Rickett, and seconded by Kathy Dyer - Motion is approved 5 – 0.

1. **Approval of Minutes:**

- January 10, 2018 - Regular Meeting

2. **Approval of Buildings and Grounds requests:**

- None at this time

3. **Conferences and Workshops:**

- March 7, 2018: Strategies to Strengthen Your Writing Instruction, K. Jessman; N. Abel; L. Doolittle – Syracuse, NY – 8:30 AM – 3:15 PM
- MLP Conference List:
  - Jan.23, 2018: FOSS Science Training, Adrienne Teachout – Belleville Henderson CSD – 8:30 AM – 3:00 PM
  - Feb. 5, 2018: FOSS Science Training, T. Perry/E. Heath – Belleville Henderson CSD – 8:30 AM – 3:00 PM

- **Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, December 2018
- General Fund Warrant #15
- Supplemental Fund Warrant #13
- School Lunch Fund Warrant #8
- Federal Fund Warrant #9

**REGULAR AGENDA**

**Other Discussion and Action**

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:** None at this time

3. **Board Information:**

- **Dec. 2017:** Grant funds received – Jefferson County Youth Bureau, \$3500 –Summer Theater Institute – Summer 2018
- **Feb. 5 – March 2, 2018 Long-Term Sub Coverage:** Coverage will be provided by previously appointed retiree substitutes for three teachers taking medical leave.
- **Building Copier Machine(s) Update** – Mrs. Morrison to review updated information regarding replacement of copiers
- **NYSBA Annual Conference, October 2018:** Reservations at the Sheraton NY Times Square Hotel, have been made.
- **Mar. 14, 2018:** JLSBA Dessert Workshop – Additional information as it becomes available
- **Mar. 28, 2018:** JLSBA National Honor Society Recognition Program – Watertown High Auditorium – 6:00 PM

4. **Board Information, LCS Events:**

- **Jan. 23, 2018:** Elementary Bi-County Band Concert Rehearsal, Michele Bariteau – Beaver River CSD – 9:30 AM – 2:30 PM
- **Jan. 24, 2018:** SRP Negotiations Meeting, Margaret Stevens – LCS Stage – 8:30 – 10:00 AM
- **Jan. 27, 2018:** Elementary Bi-County Band Concert, Michele Bariteau – Beaver River CSD – 9:00 AM – 1:00 PM, rehearsal; 2:00 PM, Concert
- **Jan. 29- Feb. 2, 2018:** NHS Fundraiser, Beth Faulkham/Adrienne Teachout – Soup/Stew Drive, Hometown Collections – LCS
- **Jan. 29, 2018:** SRP Negotiations Meeting, Margaret Stevens – LCS Stage – 8:30 – 10:00 AM
- **Jan. 30, 2018:** Student Council Pep-Rally Coaches vs. Cancer, Barry Davis – Gr. K-12 - LCS Gym – 9<sup>th</sup> period
- **Jan. 30, 2018:** Coaches vs. Cancer Hat Day, Student Council/Barry Davis – LCS
- **Jan. 30, 2018:** Varsity Girls' Basketball Senior Night, Tammy McIntosh – LCS Gym – 7:15 – 7:30 PM
- **Jan. 30, 2018:** LCS Coaches vs. Cancer Varsity Basketball Night, Leo Wilson – LCS Gym – 6:00 PM – 10:00 PM
- **Jan. 31, 2018:** Lyme Band-Aid Meeting, Michele Bariteau – LCS band room – 6:00-8:00 PM
- **Feb. 2, 2018:** Varsity Boys' Basketball Senior Night, Tammy McIntosh – LCS Gym – 7:15 – 7:30 PM
- **Feb. 6, 2018:** CPR Refresher Training, Sherri Wilson/Kathy Bellinger – LCS STEM rm. – 3:30-4:30 PM
- **\*Feb. 10;12;15/18:** Gr. 7-12 Girls' Open Gym, Mark Wilson - LCS Gym – 2/10 12:00-1:30pm; 2/12 4:00-5:30 PM; 2/15 5:00-6:30 PM
- **Feb. 13, 2018:** Coaches Meeting for Spring Sports, Tammy McIntosh – Conference rm. main office – 10:45 – 11:30 AM
- **Feb. 14, 2018:** Gr. 10 Field Trip, Alanna Piroli – JL BOCES/JCC visitations – 9:00 AM – 1:30 PM
- **Feb. 26, 2018:** Academic/Athletic Awards, Christine Rickett – LCS Gym – 6:30 – 8:00 PM
- **Feb. 28, 2018:** Field Trip EYW2, Adrienne Teachout – NY Air Brake – 9:00 AM – 1:00 PM
- **Mar. 3, 2018:** Odyssey of the Mind Regional Competition, Deborah Wilkinson – Watertown High – 8:00 AM – 3:00 PM
- **May 15, 2018:** Jr./Sr. Spring Concert, Barry Davis – DATE CHANGE, previously submitted for 5/16/18 – 6:30 PM

5. **Board Discussion/Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the proposal from Mr. Bilkey Moore, to organize a committee and campaign to raise funds for the purpose of increasing the endowment of the **Lyme Central School Scholarship Fund**, administered by the Northern Federal Credit Union.

Motion for approval by Kathy Dyer, seconded by Terry Countryman, with motion approved 5 – 0.

6. **Board Discussion/Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the adoption of the following policies and/or regulations, as recommended by Madison-Oneida BOCES policy coordinator.

- #2200 – Legal Qualifications of Voters at School District Meetings
- #2201 – Annual District Meeting and Election (Policy Required)
- #2202 – Absentee Ballots When Schools Use Personal Registration
- #2300 – Regular Board Meetings
- #2301 – Special Meetings of the Board of Education
- #2302 – Minutes
- #2303 – Executive Sessions
- #2400 – Policy and Administrative Regulations

**Note:** At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

Motion for approval by Terry Countryman, seconded by Kathy Dyer, with motion approved 5 – 0.

7. **Board Discussion/Action:**

First read of revisions made to current Lyme Central School Policies/Procedures per Madison-Oneida BOCES policy coordinator. The following policies/procedures are for review and/or approval of adoption:

- #2304 – Board Self-Evaluation

**Note:** At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

By unanimous decision, this action was **TABLED**, pending further review.  
No action taken at this time.

8. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve, by roll call vote, the resolution regarding the formation of the **Lyme Rod and Gun Trap Shoot Club** as follows:

WHEREAS, the Superintendent has advised the Board of Education that she has received community and/or student requests to form a school trapshooting club, which will enable its members to compete against other schools with trapshooting teams/clubs; and

WHEREAS, trapshooting is an exciting and challenging sport with several million participants which is growing in popularity throughout the United States and New York; and

WHEREAS, trapshooting has gained international recognition; and

WHEREAS, trap shooting is one of the recognized Olympic shooting sports, introduced to the Olympics program in 1900; and

WHEREAS, trapshooting has been a sport in America since 1831; and

WHEREAS, interest in the sport of trapshooting has grown to the point that New York has now formed a New York State High School Clay Target League (“NYSHSTL”) to facilitate and promote students’ participation in the sport of trapshooting; and

WHEREAS, the Amateur Trapshooting Association (“ATA”), the primary governing body of American trapshooting and the NYSHSTL both award scholarships to college-bound trap shooters based on academics, integrity, and marksmanship; and

WHEREAS, trapshooting is a coeducational sport capable of being participated in by students with disabilities, therefore making it compliant with Title IX and the Americans with Disabilities Act; and

WHEREAS, the goal of forming a trapshooting club would be to provide instruction and promote firearm safety, personal responsibility, and sportsmanship among the participants, and to enable students of both genders and those with disabilities to engage in competition against their peers across both New York State and the United States; and

WHEREAS, the formation of a trap shooting club would be compliant with the New York Safe Act and the Federal Gun Free Schools Act, in that at no time would firearms or ammunition be brought onto the Lyme Central School District campus as a result of the formation of a trapshooting club, or one of the District’s students becoming a member of such a team/club; and

WHEREAS, the Lyme Central School District has been advised that per the rules of the NYSHSTL, the formation of a trapshooting club can be achieved at no cost to the District, and that club members and coaches would be covered under insurance provided by the NYSHSTL, also at no cost to the District and all

insurance policies shall name the Lyme Central School District as additionally insured and all forms shall reflect that; and

WHEREAS, the Board being fully apprised of the process to form a school trapshooting club under the NYSHSTL, and being desirous of the same.

NOW, THEREFORE, BE IT RESOLVED by the Lyme Central School District Board as follows:

Section 1. The formation of a school trapshooting club pursuant to the rules of the New York State High School Trapshooting League is hereby approved.

Section 2. The club's use of the school's name in forming and identifying said club is likewise hereby approved. For competition purposes, the club shall be identified as the Lyme Central Trapshooting Team.

Section 3. The members of any such club shall be subject to the Lyme Central School District's Code of Conduct and any other policy or procedure applicable to student participation in extracurricular activities.

Section 4. It shall be emphasized to any student seeking to join the trapshooting club and/or any student who becomes a member of the trapshooting team/club, as well as in any policies or procedures adopted as a result of the formation of the District's trapshooting club that students are to be fully compliant with the New York Safe Act and the Gun Free Schools Act, i.e., that at no time are firearms or ammunition to be brought on the Lyme Central School District campus.

Section 5. The Superintendent and/or their designee are authorized to execute any documents necessary to form a school trapshooting club under the NYSHSTL.

Section 6. The Superintendent and/or their designee shall have the authority to seek sponsors in support of the formation of a school trapshooting club, subject to the limits on commercial speech in schools as determined by the Commissioner of Education.

Section 7. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

<b>Board Members</b>	<b>Vote</b>
Gary Nicholson, President	Yes
Deanna Lothrop, Vice President	Absent
Terry Countryman, Member	Yes
Kathy Dyer, Member	Yes
Lynn Reichert, Member	Absent
Scott Rickett, Member	Yes
Ray McIntosh, Member	Yes

The resolution is thereupon declared duly adopted. Motion approved 5-0.

9. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve, by roll call vote, the **Real Property Tax Resolution** as follows:

Upon the recommendation of the Superintendent of Schools, the following resolution was offered by Kathy Dyer, and seconded by Terry Countryman, to wit:

**WHEREAS**, Section 487(2) of the New York State Real Property Tax Law as enacted prior to December 31, 2017 authorizes an exemption from real property taxes for certain alternative energy projects, including a solar energy system, wind energy system, or a farm waste energy system approved in accordance with the provisions of section 487 of the Real Property Tax Law;

**WHEREAS**, Section 487(2) of the New York State Real Property Tax Law as amended and effective on and after January 1, 2018 authorizes an exemption from real property taxes for certain alternative energy projects, including a solar energy system, wind energy system, farm waste energy system, micro-hydroelectric energy system, fuel cell electric generating system, micro-combined heat and power generating equipment system, electric energy storage equipment, and electric energy storage system approved in accordance with the provisions of section 487 of the Real Property Tax Law;

**WHEREAS**, Section 487(8) of the New York State Real Property Tax Law also provides that, notwithstanding the authorized exemption, a board of education of a school district may adopt a resolution to provide that no such exemption shall be applicable within its jurisdiction with respect to any energy generation or storage system constructed subsequent to the effective date of such resolution;

**WHEREAS**, this Board has determined that no such exemption should be applicable within its jurisdiction with respect to any energy generation or storage system constructed in accordance with the provisions under section 487 of the Real Property Tax Law as identified above subsequent hereto;

**WHEREAS**, this Board has determined it to be in the District's best interests to adopt a resolution declaring that no exemption under Section 487 of New York's Real Property Tax Law with respect to any energy generation or storage system constructed in accordance with the provisions under section 487 of the Real Property Tax Law shall be applicable within its jurisdiction.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board as follows:

Section 1. This Board hereby declares that, pursuant to New York State Real Property Tax Law 487(8), no exemption under New York State Real Property Tax Law 487(2) shall be applicable within its jurisdiction with respect to any energy generation or storage system constructed in accordance with the provisions under section 487 of the Real Property Tax Law constructed after the effective date of this resolution.

Section 2. Upon adoption of this resolution, the District Clerk is hereby directed to file copies of this resolution with the President of the New York State Energy and Research Development Authority, the New York State Tax Department Office of Counsel, and the County’s office of Real Property Tax.

Section 3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

<b>Board Members</b>	<b>Vote</b>
Gary Nicholson, President	Yes
Deanna Lothrop, Vice President	Absent
Terry Countryman, Member	Yes
Kathy Dyer, Member	Yes
Lynn Reichert, Member	Absent
Scott Rickett, Member	Yes
Ray McIntosh, Member	Yes

The resolution is thereupon declared duly adopted. Motion approved 5 - 0.

10. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to accept the following donation to the Lyme Central School Scholarship Fund in memory of Olive Silver:

- Lyme Central School Booster Club - \$25.00

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 5 - 0.

11. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 5 - 0.

**ADMINISTRATIVE REPORTS:**

- Principal Report
- Director of Pupil Services Report
- Superintendent Report
- Transportation Report - Nov. 2017, Dec. 2017, Jan. 2018

**CORRESPONDENCE AND COMMUNICATIONS**

- 12. Correspondence Log: Following meeting on, January 10, 2018
- 13. Calendar of Events: February 2018

**RECOMMENDATIONS AND ACTION**

14. **Board Action:**

Personnel Changes as listed:

- **Add three (3) Substitute Teachers**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Scott Rickett, and seconded by Kathy Dyer. Motion is approved 5 - 0.

(A) Retirements: None at this time

(B) Resignations as listed: None at this time

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Jennifer Wiley	Substitute Teacher	Non-Certified, less than 4-yr degree - \$80 per day	N/A	Februray 8, 2018
Silke Ernisse	Substitute Teacher	Non-Certified, does not hold a degree - \$75 per day	N/A	Februray 8, 2018
Sally Walters	Substitute Teacher	Non- Certified, 4 yr degree, \$90 per day	N/A	Februray 8, 2018
TABLED	2017-18 Mod. Girls' Softball Coach	\$1,613	N/A	TBD

(D) PAID Coaching Appointments as listed: No appointments at this time

(E) UNPAID Coaching Appointments as listed: No appointments at this time

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary Coaching License 2<sup>nd</sup>-4<sup>th</sup> Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

15. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Jennifer Wiley – Substitute Teacher**
- **Silke Ernisse – Substitute Teacher**
- **Sally Walter - Substitute Teacher**

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 5 - 0.

**ITEMS FOR NEXT MEETING, March 7, 2018**

- Second read of Policy ##2304 – Board Self-Evaluation

**EXECUTIVE SESSION:** There was no Executive Session held

**Motion for Adjournment:** **There being no further business or discussion,** a motion is requested to adjourn the regular meeting.

Motion was made by Kathy Dyer, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 5 – 0. Time adjourned, 6:12 PM.

Respectfully submitted:

---

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, February 8, 2018
- All minutes are unofficial until approved by the Board of Education